

TheOutdoorLights

Drug Free Workplace

Pre-Employment Drug
Testing Required

APPLICANT INFORMATION

Full Name: _____ Date: _____
First Middle Initial Last M/D/Y

Address: _____
Street Address Apt/Unit# City State Zip

CONTACT INFORMATION

Home Phone: _____ Cell Phone: _____ Other Phone: _____

Social Security Number: _____ Position Applied For: _____

How Where You Referred To Us? _____

Summarize Any Special Skills or Qualifications: _____

Do you have general computer knowledge? Please explain: _____

Are you a citizen of the United States? Yes No If no, are you authorized to work in the U.S.? Yes No
Have you ever been convicted of a felony? Yes No If yes, explain: _____
Do you have a current Georgia Drivers License? Yes No If yes, do you have points on your license? Yes No

EDUCATION

High School: _____ Did you Graduate: Yes No GED Yes No Highest Grade Completed: _____

College/
University: _____ Did You Graduate: _____ Degree: _____

Other or Work Related Education: _____ Please Describe: _____

EMPLOYMENT HISTORY

List employment starting with your most recent position

Name Of Employer: _____ Address _____ Phone _____

Job Title: _____ Supervisor _____ Starting Salary _____ Ending Salary _____

Major Duties: _____

From _____ To _____ Reason For Leaving _____ May We contact your previous supervisor for a reference? Yes No

Name Of Employer: _____ Address _____ Phone _____

Job Title: _____ Supervisor _____ Starting Salary _____ Ending Salary _____

Major Duties: _____

From _____ To _____ Reason For Leaving _____ May We contact your previous supervisor for a reference? Yes No

EMPLOYMENT HISTORY (Continued)

Continue listing your employment history:

Name Of Employer: _____ Address _____ Phone _____

Job Title: _____ Supervisor _____ Starting Salary _____ Ending Salary _____

Major Duties: _____

From _____ To _____ Reason For Leaving _____ May We contact your previous supervisor for a reference? Yes No

Name Of Employer: _____ Address _____ Phone _____

Job Title: _____ Supervisor _____ Starting Salary _____ Ending Salary _____

Major Duties: _____

From _____ To _____ Reason For Leaving _____ May We contact your previous supervisor for a reference? Yes No

REFERENCES

Please list three professional references or the names and addresses of two people to whom you are not related and by whom you have not been employed, references should be business or personal. Please do not list relatives or former supervisors.

Name _____ Daytime Phone _____ Occupation _____ Years Known _____

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Name _____ Daytime Phone _____ Occupation _____ Years Known _____

FUTURE PLANS

Briefly explain your future plans _____

List a short term goal (1 year) _____

List a long term goal (5 years) _____

PLEASE READ CAREFULLY BEFORE SIGNING

I CERTIFY THAT ALL PROCEEDING INFORMATION GIVEN BY ME IS TRUE, ACCURATE AND COMPLETE. I UNDERSTAND THAT THE FALSIFICATION, MISREPRESENTATION OR OMISSION OF FACT ON THIS APPLICATION (OR ANY OTHER ACCOMPANYING OR REQUIRED DOCUMENTS) WILL BE CAUSE FOR DENIAL OF EMPLOYMENT OR IMMEDIATE TERMINATION OF EMPLOYMENT, REGARDLESS OF WHEN OR HOW DISCOVERED.

I understand that an investigation may be made whereby information is obtained regarding my character, previous employment, general reputation, educational background and/or criminal history. I authorize the investigation of all statements and information contained in this application. I release from all liability anyone supplying such information and I also release the employer from all liability that might result from making an investigation.

If hired, I agree to abide by all of the company rules and regulations, and understand that, if employed, my employment may be terminated with or without cause, and with or without notice at any time, at the option of either the company or me. I further understand that no representation, whether oral or written by any representative or agent of the Company, at any time, can constitute a contract of employment. I understand that the Company and all Plan Administrators shall have the maximum discretion permitted by law to administer, interpret, modify, discontinue, enhance or otherwise change all policies, procedures, benefits or other terms or conditions of employment. No representative or agent of the company has the authority to enter into any agreement for employment for any specified period of time or to make any change in any policy, procedure, benefit or other term or condition of employment other than in a document signed by the President, or to make an agreement contrary to the foregoing.

I acknowledge that I have read and understand the above statements and hereby grant you permission to confirm the information supplied by me on this application

APPLICANT SIGNATURE _____ DATE _____

The Outdoor Lights, Inc.

REQUIRES PRE-EMPLOYMENT DRUG TESTING

TheOutdoorLights

§ The Outdoor Lights, Inc. utilizes employment testing as a part of our normal hiring procedures. This form is designed to accompany each application. The questions are used to help us at The Outdoor Lights validate and /or get an overall idea of the background of each candidate considered for employment. §

Name as listed on Drivers License _____

Drivers License Number _____ Expiration Date _____

Restrictions: _____ State of Issue _____

PLEASE ANSWER EACH FOLLOWING QUESTION

1. Is there anything that would prevent you from operating a company vehicle? _____

If answered yes, please explain? _____

2. What method of transportation will you use to get to and from work? _____

3. List a several tasks you performed at your last job: _____

4. During your previous employment did you do any type of electrical work? _____

If answered yes, please explain? _____

5. Would you describe yourself as —a leader? £ Yes £ No —a follower? £ Yes £ No

6. Can you accurately read a tape measure? _____

§ Continued on back>

ANSWER THE FOLLOWING
NO CALCULATORS PLEASE

1. $2.75 + 3.75 =$ _____

2. $12 \times 10 =$ _____

3. $16/4$ (16 divided by 4) = _____

4. $6.38 + 6.37 =$ _____

5. $7 \times 6.75 =$ _____

6. $58.63 + 23.37 =$ _____

7. $108 - 34 =$ _____

8. $98.75 - 13 =$ _____

9. $34.37 - 26.62 =$ _____

10. $1001 + 333 =$ _____

USE THIS AREA FOR YOUR CALCULATIONS:

